

ORDINANCE NO. 2020-04

**AN ORDINANCE OF THE CITY OF FRIENDSVILLE, TENNESSEE ESTABLISHING A
PARKS AND RECREATION BOARD**

WHEREAS, Tennessee Code Annotated §11-24-103 grants municipalities the power to operate and maintain recreation facilities and to conduct recreation programs. This power also includes the power to appropriate funds for these purposes; and

WHEREAS, The Friendsville Board of Commissioners desires to create such board for these purposes;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF FRIENDSVILLE, TENNESSEE that the Friendsville Parks and Recreation Board (herein referred to as the “board”) is hereby created and shall be organized and operate as follows:

1. **Powers and Duties.** It shall be the duty of the Board to advise the Board of Commissioners of the city’s needs regarding parks and recreation programs and facilities. The board shall recommend an annual operating and capital budget to the Mayor and Board of Commissioners, and are empowered to make, alter, amend, or repeal rules and regulations for the protection, regulation and control of Friendsville’s parks and recreation facilities and activities. However, the Board of Commissioners will make the final decision regarding the budget. It shall be the duty of the board to coordinate all recreation activities under the control of the city and may accomplish such through the Public Relations Coordinator. The Board shall develop a mission statement and By-laws to include membership, length of terms, composition, voting rights, and meeting times, etc.
2. **Membership and Terms.** The Board shall consist of the Public Relations Coordinator, the City Recorder (who will serve as secretary), along with five (5) unpaid board members. These members shall consist of two (2) members of the Friendsville Elementary School staff, and three (3) members of the community, all which are to be appointed by the Board of Commissioners. At least two (2) of the community members must live

inside the city limits, and the other member must have a Friendsville address, but shall not be required to live inside the city limits. The terms of each of the five (5) appointed members will be for four (4) years, except for the beginning term. During this term, which will begin when they are appointed, three (3) of the Board members will serve until the end of August 2022, and two (2) of the members will serve until the end of August 2024. Thereafter, their four (4) year terms will expire at the end of August, to coincide with the Board of Commissioners' terms. The Board of Commissioners will fill the expired terms on the Board during their August meeting, to take effect September 1st.

3. Organization and meetings. A Chairman and Vice-Chairman will be appointed at the start of the first meeting and thereafter every two (2) years at the first meeting after the new terms begin. The Chairman and Vice-Chairman will be chosen from the five (5) appointed members of the Board. The board will determine the schedule and frequency of meetings, which will be held at least quarterly, and of which will be open to the public.
4. Duties of Officers.
 - (a) Chairman. The Chairman shall preside over all meetings of the Board and shall call special meetings of the board.
 - (b) Vice-Chairman. The Vice-Chairman shall preside over the meetings of the Board in the absence of the Chairman.
 - (c) Secretary. The Secretary shall prepare the agendas and minutes of all meetings, as well as providing public notice of all meetings.

This ordinance shall take effect October 2, 2020, the public welfare requiring it.

Passed first reading September 3, 2020

Passed second reading October 1, 2020



Mayor Andy Lawhorn



City Recorder Janet Ledbetter